## **Table of Contents**

## 1 Greetings and Introductions page 8

- 2 A Birthday Party page 16
- **3** Family and Friends page 24
- Revision Unit 1
- 4 A Trip to Chicago
- **5** Likes and Dislikes
- 6 Hobbies page 52
- Revision Unit 2
- **7** Homes and Houses page 62

- V meeting people; greetings; introducing people; days of the week; numbers 1-10
- G short forms in simple present; 'how', 'where', 'what'
- **S** listening for words; scanning realia for information; listening for phone numbers; listening/reading: sorting the order of lines of a dialogue; matching sentences (appropriate responses)
- J saying hello before a business meeting
- V inviting people; offering, accepting and refusing drinks and food; numbers 1-20; telling the time (full hour)
- **G** 'when'; 'on'; 'at'
- **S** reading a birthday/invitation card; listening for phrases; listening: sorting the order of lines of a dialogue; reading a short poem; appropriate responses; listening for a clue in a song
- V about friends; family relationships; colours; numbers 1-30; telling the time (quarter past/to, half past)
- **G** forms of 'to be'; short forms; simple questions; 'who'; possessive pronouns; plurals
- **S** listening for information; grouping of words; writing a short profile; listening for detail; reading a short poem
- J greeting a visitor to the company
- V everyday objects; numbers 30-101; telling the time
- **G** forms of 'to be'; forms of 'to have'; possessive pronouns; questions ('do you have ...?') and short answers
- **S** listening for detail; finding word partners; interviewing a partner; reading a postcard
- V food and drinks; 'international menu'; inviting someone; likes and dislikes; talking about weather
- **G** forms of 'to like'; prepositions; questions and short answers
- S listening for information; interviewing a partner; listening for detail; playing the role; appropriate responses
- J small talk in an office
- V sports and hobbies; likes and dislikes; months and seasons
- **G** positive and negative forms; question form with 'do you ...?'
- **S** talking about free time activities; listening for information; interviewing a partner; reading a poem; listening for detail; phoning a partner
- J cancelling a meeting
- **V** homes and houses; rooms in a house; describing a place
- **G** positive and negative forms in simple present; there is/there are; prepositions
- **S** listening for information; interviewing people; talking about famous people; reading an ad; listening for detail; selecting adjectives and finding opposites; appropriate responses
- J complaining and confirming on the phone

V = Vocabulary and functional language, G = Grammar, S = Skills, J = Job Talk

- **B** Daily Routine
- 9 Yesterday page 80
  - Revision Unit 3
- **10** Personal History page 90

- **11** People at Work page 98
- **12** Holidays
  - page 106

page 116

- V everyday activities (I); feelings; sports
- **G** simple present; adverbs of frequency
- **S** listening for detail; interviewing a partner; finding word partners; selecting adjectives; talking about feelings; reading an ad
- J small talk over lunch
- V everyday activities (II); forms of transport
- **G** regular and a few irregular verbs in simple past; questions and answers in simple past
- **S** interviewing a partner; listening for information; scanning a text for information; writing a short text about yesterday's activities
- V nationalities; menu at a coffee shop; positive/negative adjectives
- **G** positive and negative statements with 'to be' in simple past; questions in simple past
- **S** reading a short newspaper article; talking about personal history; interviewing a partner; reading a menu; listening for detail; listening for information in an interview; sorting adjectives
- J talking about a trip to Head Office and a meeting
- V jobs; people's profiles; office objects; office activities
- **G** questions in simple present
- **S** listening for information; talking about people's profiles; finding word partners; listening for detail; reading a job ad
- J language on the phone
- V travel and holiday arrangements; holiday activities; European countries
- **G** questions and answers in simple past; -ing-form as a future form
- **S** working with word wheels; listening for information; reading and writing a postcard; scanning a travel ad; filling in a form; working with a map; listening for detail
- J saying goodbye

| Homestudy | Section |
|-----------|---------|
| page 118  |         |

**Revision Unit 4** 

## Appendix

page 166 page 167 page 167 page 171 page 172 page 182 page 192 page 200 page 204 Role-cards (1) Classroom Language Grammar Reference Section Role-cards (2) Tapescripts Key Vocabulary Unit by Unit Vocabulary Alphabetical List Acknowledgements